## ADVANCED SPECIALTY ANESTHESIA, LLC

### **REQUEST FOR ANESTHESIA SERVICES**

Email to: referral@asasleep.com Fax: 785-422-5477

Referring Provider Office please complete below section.	
Referring Office: Sedation Date Requested:/or(TBD)T	o Be Determined
Reason for the Procedure: (please circle) Dental Caries, Accident/Injury Related, Other:	
Estimated Treatment Time: (please circle) 1 hr. 90 min. 2 hr. 2 hr. 30 min. Other:	
ASA will need a copy of the medical card, Patient Medical History, Patient Authorization and current with this referral.	ent Physical
Patient Information	
First Name M.I. Last Name (Nickname)	
Home Address Apt. # City State Zip	
Cell Phone Work/Alternate Phone Ok to contact by Text message: Y / N	
Date of Birth:/ Age:Sex: M F Preferred Language	
Does patient reside in a facility/nursing home? Yes/No Name of Facility & Phone	<del></del>
Is the patient in Foster Care? Yes/No Foster Care name & Phone:	
Parent/Guardian Information (patients 18 years of age or younger)	
First Name M.I. Last Name Relationship to Patient	
Home Address (if different from patient) Apt. # City State	Zip
Cell Phone Number Email Address	
Medical Insurance Information -Please send copy of card	
Insurance Company:	
ID Number: Group Number:	
Phone Number (for Providers – located on back of card):	
Policy Holder's Name: Date of Birth:	
Policy Holder's SSN:	
Name of Employer or Company that provides benefits:	
I give permission for Advanced Specialty Anesthesia, LLC, to leave a message regarding information anesthesia services.  Patient/Guardian Signature: Date:	

Permission signature by patient/guardian is valid for 1 year from signature date.

# **Advanced Specialty Anesthesia, LLC**

# PATIENT AUTHORIZATION TO RELEASE PROTECTED HEALTH INFORMATION

I,			
	Patient/Parent/Guardi	an Name (print	please)
	ssion to the following medical doprotected health information to $\mu$		
In Regard	ds To:		
Patient Nam	e (print please)		DOB
Primary Med	lical Doctor:		
Facility:			
Address:			
Telephone N	umber:		Fax Number:
Other Medica	al Doctor/Specialist:		
Facility:			
Address:			
Telephone N	umber:		Fax Number:
Other Medica	al Doctor/Specialist:		
Facility:			
Address:			
Telephone N	umber:		Fax Number:
Submit to:	Advanced Specialty Anesthesia 1201 Wakarusa Drive, Suite A- Lawrence, Kansas 66049 Phone: (785) 856-6170 Fax: (785) 422-5477	_	History and Physical  Medication List  Laboratory Results
Patient/Pare	nt/Guardian Signature		Date
Primary Tele	phone #	Cell #	Work #



#### **Financial Policy**

Thank you for choosing Advanced Specialty Anesthesia, LLC for your medical care. We appreciate that you have entrusted us with your anesthesia care and we are committed to providing you with the best patient care possible.

Insurance benefits and coverage options have become increasingly complex. We have developed this financial policy to help you better understand your responsibilities as a patient. We will do our best to assist you with understanding your costs and in answering questions related to submitting your insurance claim for reimbursement.

Anesthesia Cost: Our office estimates the patients out of pocket cost for scheduled surgeries and procedures. Please note this is only an estimate based on the treatment time from your Physician and the benefits verified by your Insurance company. Estimated cost is due prior to the day of surgery for unmet deductibles, co-insurance, co-pays and self-pay charges. Estimated cost may differ from final cost and you are responsible for all patient responsibility.

**Insurance:** We participate in most insurance plans; each plan has different benefits and financial obligations. Not all Insurance policies cover all services. You are responsible for the payment of services rendered regardless of insurance coverage. As a courtesy to our patients, for the plans we participate in, we will submit claims to your insurance carrier for you.

**Patient balance and payment arrangements:** Balances that are billed to the patient are expected to be paid in full within 60 days of the first statement mailed. Failure to pay the account balance in full may result in the balance being placed with a collection agency and possible listing with the credit bureau(s).

**CareCredit:** We participate with CareCredit. You may be eligible to participate in short-term financing offers that enable you to make payments over six (6) or twelve (12) months with deferred interest. You are responsible for applying with CareCredit at their website; <a href="www.carecredit.com">www.carecredit.com</a>.

**Cancellation Policy:** If an appointment is not canceled at least five (5) business days in advance you will be charged our no show/cancellation fee of four hundred dollars (\$400.00); this will not be covered by your insurance company and is non-refundable or transferrable to a future appointment.

**Divorce decrees:** This office is not a party to your divorce decree. The responsibility for minors rests with the accompanying adult.

We accept checks, Visa, Mastercard and CareCredit. A \$20.00 fee is assessed for any returned checks.

I have read, understand, and agree to the above financial policy. I understand that charges not covered by my insurance company, as well as applicable co-pays, co-insurance and deductibles are my responsibility. I further agree, in order for you to service my account or to collect any amounts I may owe, your organization's representatives, ancillary providers, HIPAA business associates, vendors, and the representatives of your debt collection agency, may contact me by telephone at any telephone number associated with my account, including wireless telephone numbers, which could result in charges to me. Your organization's representatives, ancillary providers, HIPAA business associates, vendors, and the representatives of your debt collection agency may also contact me by sending text messages or emails, using any e-mail address I provide to you. Methods of contact may include using prerecorded/artificial voice messages and/or use of an automatic dialing device, as applicable. I have read this disclosure and agree that the Lender/Creditor, its ancillary providers, HIPAA business associates, vendors, and its debt collection agents may contact me as described above.

Patient Name:	Patient DOB:		
X	X	X	X
Print Guarantor Name	Guarantor Signature	Guarantor SSN	Date



## Pre-Anesthesia Health History (to be filled out by parent/patient)

Today's Da	ate:				
Patient Name	e:	D	ОВ:	Height:	Weight
		ISTORY:   None	Date:		
Surgery:			Date:		
Surgery:			Date:		
Is there any Fam	ily History of An	nesthesia Complications?   — Ye	s 🗆 No		
If yes, please Exp					
If yes, please list	ever been hospit reason, dates o	None talized?	,		
Has the patient v	visited the ER in	the last 30 days?   Yes   No			
If yes, please list	reason, date, a	nd at which hospital they were seen	ı:		
Has the patient s	een a specialist	for any reason? $\square$ Yes $\square$ No			
		and when they were last seen:			
the back):		olements, inhalers, and medications			
Medication:		Reason:	Medication:	Reaso	n:
ALLERGIES:	□ None	Please list any additiona	al food and/or Medio	cation allergies:	
$\square$ Soy	☐ Latex	Allergy:	Reaction	າ:	<del> </del>
☐ Eggs	$\square$ lodine	Allergy:	Reaction	າ:	
$\square$ Peanuts	$\square$ Tree nuts	Allergy:	Reaction	າ:	
If yes to any of the above, please list reaction:					
Has the patient b	peen prescribed	lan epipen? 🗌 Yes 🗵 No			

Advanced Specialty Anesthesia Lawrence, KS 66049 (P) 785.856.6170, (F) 785.422.5477

PATIENT NAME:	DOB:

PULMONARY (LUNGS) □ None	EAR, NOSE, THROAT □ None
☐ Asthma/Reactive Airway Disease	☐ Enlarged Tonsils/Adenoids
☐ Recent Cold/Respiratory Infection	$\square$ Sleep Apnea (pauses or gasps in breathing during sleep)
☐ Bronchitis/Pneumonia (last 6 weeks)	☐ Recent Strep or Throat infection
☐ Tuberculosis (☐ Latent ☐ Active)	$\square$ Snoring
☐ Chronic Cough	☐ Difficulty Swallowing
☐ RSV/Croup	☐ Other:
☐ COPD/Emphysema	
☐ Other:	
CARDIAC (HEART)	STOMACH, LIVER, KIDNEYS
☐ Irregular Heartbeat	☐ Acid Reflux/GERD
☐ Heart Murmur	☐ Chronic Nausea and/or Vomiting
☐ Congenital Abnormality	☐ Hiatal Hernia
☐ Abnormal Heart Tests	☐ Feeding Tube/PEG tube
☐ Chest pain/Palpitations	☐ Hepatitis A, B, or C
☐ High Blood Pressure	☐ Chronic Kidney Disease
□ Pacemaker	☐ Fatty Liver Disease
☐ Coronary Artery Disease	☐ Cirrhosis of the Liver
☐ Heart Attack (Date of occurrence:)	$\square$ Other:
☐ Other:	
<b>NEUROLOGIC (BRAIN)</b> □ None	MUSCULOSKELETAL   None
☐ Seizures (date of last seizure :)	☐ Cerebral Palsy
☐ Paralysis/Muscle Weakness	☐ Scoliosis
☐ Hydrocephalus	☐ Arthritis
☐ Fainting/Dizziness	☐ Muscular Dystrophy
☐ Other:	☐ CVA/Stroke/TIA (date of occurrence :)
	☐ Chronic Headaches/Migraines
	☐ Other:
<b>ENDOCRINE:</b> □ None	BLOOD DISORDERS:
☐ Diabetes (Date of last A1C: Result:)	$\square$ Anemia
☐ Thyroid Disorder	$\square$ Bleeding/Clotting Problems (including family history)
☐ Adrenal Disorder	☐ Easy Bruising
☐ Metabolic Disorder	☐ Sickle Cell
☐ Other:	☐ HIV/AIDS
	☐ Cancer (Type:)
	Date of Diagnosis:
	□ Other:
PSYCHOSOCIAL:   None	GENETIC DISORDERS: □ None
□ Developmental Delay	☐ Angleman's Syndrome
□ Autism	□ Fragile X
☐ Intellectual Disability/MR	☐ Down's Syndrome
□ ADD/ADHD	☐ DiGeorge Syndrome
□ Depression/Anxiety	☐ Wolf-Parkinson-White Syndrome
□ Other:	☐ Turner's /Klinefelter Syndrome
	Other:

Are there any other diagnoses or pertinent medical information you feel we need to be aware of?

If yes, please explain:	
MEDICAL RECORDS RELEASE DISCLOSURE:	
I acknowledge, and hereby consent to the release of all r	medical records to Advanced Specialty Anesthesia. Medical information will ciated with requested anesthesia services for mine or my child's upcoming ed to disclose information:
Patient Name:	DOB:
Primary Care Physician:	Phone Number:
Facility Name:	Fax Number:
Specialist Physician:	Phone Number:
Facility Name:	Fax Number:
Specialist Physician:	Phone Number:
Facility Name:	Fax Number:
Patient/Parent Signature:	Print Name/Relationship to Patient: Date:



# REQUEST FOR ANESTHESIA SERVICES MOBILE ANESTHESIA CARE

8717 W. 110<sup>th</sup> St. Suite 600 Overland Park, KS 66210 Division of Anesthesia Associates of Kansas City, PC

Scheduling/Pre-Op: 913-428-2939 Account/Benefit Team: 913-428-2934

913-428-2927 Email: machelp@aakc.com

i ationt.	
Last Name:	First Name:
Date of Birth:/ Gender: □ Fema	
Responsible Party/Legal Guardian:	**Parent present with child at dental/surgical consultation**
Last Name:	First Name:
Address:	
Preferred Contact #: ()	Relationship to Patient: □ Cell □ Home □ Work
Alternate Contact #: ()	Relationship to Patient:
E-mail Address:	Preferred Method of Communication: □ Phone □ Text □ Email
☐ Child lives at address above	Primary Language: ☐ English ☐ Spanish ☐ Other
Medical Insurance: ☐ No Medical Insurance	**Dental Insurance Not Applicable**
Primary <u>Medical</u> Insurance:	Secondary <u>Medical</u> Insurance:
Policy Number:	
Group Number:	
Customer Service #:	
Claim Address:	
Employer:	
Policy Holder's Name:	Policy Holder's Name:
Policy Holder Date of Birth:	Policy Holder Date of Birth:
Policy Holder's SSN:	Policy Holder's SSN:
Relationship to Patient:	Relationship to Patient:
Financial/Education Acknowledgement (Sign below):	
I have been provided with the following MAC educational forms (Financial FAQ	& Preparing for Surgery)
I'm aware that I am responsible for a Mobile Care Fee. This fee includes items an all emergency equipment/supplies, and patient comfort /care items. A MAC repre	nd services not included as part of the professional physician's fees, such as specialty nursing care, esentative will inform me if this fee applies to me.
services for my child. I authorize the release of any information concerning my cl	City, P.C. to contact me via <b>phone, text or email</b> to provide information relevant to anesthesia child's health care, advice and treatment provided for the purpose of evaluating and administering benefits directly to the physician. I understand that I am responsible for any fees not covered by
Responsible Party /Legal Guardian Signature:	Date:/
DENTIST/SURGEON OFFICE	E: Fax all completed forms to 913-428-2784
Requesting Dentist/Surgeon:	•
Estimated Procedure Time: hrmin (surgeon	
Please forward all be	elow as part of patient consultation
Request for Anesthesia FormPre-Anest	sthesia Health History FormCopy of Medical Insurance Card(s)
Treatment Plan/Procedure CodesLetter of N	Medical Necessity Medical/Dental Notes (as available)



#### **Pediatric Pre-Anesthesia Health History**

Patient Name: M / F	DOB:/ HT:ftin. WT:lbs / kg
Allergies: None	Ears/Nose/Throat:
□ Medication: Reaction:	□ Large tonsils required to be followed by Doctor
□ Medication: Reaction: Reaction:	☐ Gasping, pausing, apnea, with nightly snoring
Ecod: Reaction:	□ Frequent bloody noses
□ Food: Reaction: Reaction:	□ Narrow Airway
□ Food: Reaction: Reaction:	□ Difficulty swallowing
Other: Reaction:	Difficulty Swallowing
Current Medications: None	Hematology/Oncology/Other: N/A
Medication Name Dose # times per day	<ul> <li>Anemia (requiring treatment)</li> </ul>
	□ Bleeding Disorder:
	□ MRSA or other infectious disease:
	□ Sickle Cell Disease (not trait)
	□ Cancer:
Previous surgeries/procedures WITH anesthesia? None	□ Family History of ANY bleeding disorder:
Surgery Date	GI/GU: ☐ N/A
	□ GERD/acid reflux (currently)
	□ Hiatal hernia
	☐ G-tube-reason for placement:
	☐ Hepatitis/Liver transplant
☐ The child had complications after having anesthesia	Endocrine/Metabolic: N/A
→ Complication:	□ Diabetes-Type 1 / Type 2
□ Immediate family history of severe complications with	☐ Hypothyroid/Hyperthyroid (circle if applicable)
anesthesia	☐ Kidney Transplant
→ Who and What:	□ Metabolic Syndrome:
□ Family history of Malignant hyperthermia or	
Pseudocholinesterase deficiency	Neurological/Musculoskeletal: N/A
→ Who and What:	□ Seizures/Epilepsy-date of last seizure:
	□ Cerebral Palsy
Birth/Genetic: N/A	☐ Muscular Dystrophy
□ Patient Adopted	<ul><li>Low muscle tone/Paralysis</li></ul>
□ Premature (less than 36 weeks gestation) weeks	□ Where:
□ NICU admit due to	□ Scoliosis-type:
□ Syndrome:	□ Neuromuscular disease:
□ Chromosome Deletion/Duplication:	Psychosocial/Social: N/A
Cardiac: N/A	Developmental Delay:
Congenital abnormality:	□ ADD/ADHD
<ul> <li>Any/all other cardiac conditions followed by cardiology</li> </ul>	□ Autism
	☐ The child is in care/custody of anyone other than parent
	☐ The child is exposed to second hand smoke
Last cardiology visit:	☐ The child is exposed to second hand smoke
□ Next required follow up in months	The child is currently breastreeding
Respiratory: N/A	I understand that withholding any information about my child's
Asthma-date of last flare up:	health could jeopardize his/her safety. Therefore, I have
Recent Bronchitis/Pneumonia-date diagnosed:	reviewed the above medical health history carefully and have
□ Recent Croup-date diagnosed:	answered all questions truthfully and to the best of my
Recent RSV-date diagnosed:	knowledge. I hereby give permission to Mobile Anesthesia Care,
□ TB (Tuberculosis)	to discuss and request necessary medical records from any
□ Cystic Fibrosis	physician/facility named below.
	Primary Care Physician:
	11 - 11 1/01
	Parent/Guardian Signature:
	m f . lat

Rev 11/2017



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Relationship:\_

# REM ANESTHESIA



# **Preliminary Intake Form**

Patient inform	nation		
Name			
DOB	Gender		
Address			
City	State	Zip+4	
			cy Contact (if not the same)
<del>-</del>	=	_	-
City	State		
			<del></del>
PLEASE ATTACH A	LEGIBLE COPY OF THE	FRONT AND BACK O	F THE MEDICAL INSURANCE CARD
Primary	Nar	ne of Insured	DOB of Insured
Secondary	Nan	ne of Insured	DOB of Insured
•		-	surance. Esp. if they only show Medicaid
PLEASE COMPLET	E RELEASE OF PROTECT	TED HEALTH INFORM.	ATION FORM
Referring Offi	ce Name		<del></del>
Patient Arrival Tin	ne (30 minutes prior to	appointment time) _	
Estimated Treatm	ent Time		
	<b>⊘</b> DEMANECTI	IECIA CADE	INFO@REMREST.CARE
	KEVIANESII	TESIA.CARG W	IN OSIGNIGOL CAIG







### **Request for Release Protected Health Information**

### **REM Anesthesia, PLLC** 7111 W 151<sup>st</sup> St, Suite 139 Overland Park, KS 66223

#### **Patient Information**

Name	
DOB	
Address	
Timeframe	

On behalf of the patient identified above, REM Anesthesia, PLLC requests disclosure of the Protected Health Information (PHI) identified below from the following facility or health care provider ("hereinafter the Disclosing Provider"):

#### **Disclosing Provider(s)**

1.	Name
	Address
	Phone
	Fax
	Email
2.	Name
	Address
	Phone
	Fax
	Email
3.	Name
	Address
	Phone
	Fax
	Fmail

The information is being released for REM Anesthesia to <u>provide in-office intravenous</u> <u>sedation for dental procedures.</u>

#### **REM** Anesthesia requests disclosure of the following type of medical records:

#### History and Physical

This document does not request certain types of information that are subject to special protections under federal and Kansas law (including 42 C.F.R. 164.508, 42 C.F.R. Part 2, K.S.A. 65-5601 et seq., K.S.A. 59-29b79 and K.S.A. 65-6001 et seq.) and Disclosing Provider shall not disclose such information.

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	auc	11 1 1	~ u		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		•

Patient Authorization: I, the undersigned, have read the above described herein. I understand that I menrollment, or eligibility for benefits understand that I may revoke this authorized taken in reliance upon it. This Resignature below unless an earlier da	nay refuse to sign this may not be condi- thorization at any ti- equest will remain in	s authorizationed on s me except	tion. My signing to the ex	treatment, j this authorized atent that ac	payment zation. I ction has
alternative termination occ	currence or	event	is	noted	here:
	·				
Patient or Surrogate Signature	Relationship	(if applicab	ole)	Date /	Time



# **History & Physical**

Patient Name:	DOB:				
Informant:	mant: Relationship:				
Date:/ Time:	hours				
Primary Care Physician:	mary Care Physician: Referring Hospital/Physician:				
Chief Complaint:					
History of Present Illness:					
Past Medical/Surgical History: _					
	Review Of Systems				
	Review of Oystems	See	HPI Negative		
HEENT:		_			
		-			
	IP _/_/_ Premenarchal				
	use:				
Allergies: □ NKA		-			
	Type of Reaction:				
	Type of Reaction:				
	ons/Dietary Supplements:				
	Growth & Development				
Parental Perception:  Advance	ed □ On Time □ Slow/Delayed				
School Age: Name of School:	·				
	Retained?: $\square$ No $\square$ Yes				
	PhysicalExam				
Wt: kg Ht: cm	HC: cm T: °C P: R:	BP	:/		
General:					
********					
J 1					

# **History & Physical**

Patient Name:			
Lungs:			
Breasts/Tanner Stage:			
Cardiovascular/Pulses:			N/A
Abdomen:			
Rectal:			N/A
Genitalia/Tanner Stage:			N/A
Trunk:		_	
Extremities:			
Skin:			
Neurological:			
Other:			
Laboratory/Radiology/Ancillary Results:			
			—— None
Assessment/Plan:		_	
Child cleared for in office IV sedation YES NO			
Physician Signature / Title:D	ate:	/	_/

### IMPORTANT!!

The attached "History and Physical" form must be dated within 12 months of your child's IV sedation appointment. UNLESS THIS EXAM IS COMPLETED AND SENT TO OUR OFFICE PRIOR TO APPOINTMENT, YOUR APPOINTMENT WILL BE CANCELLED. You need to use the attached form only. This is VERY IMPORTANT. Please do not neglect this or your child's appointment will have to be rescheduled.



#### **In-Office Sedation Information**

#### SCHEDULING/APPOINTMENT INFORMATION

Please fill out packet in its entirety and return back to a LeBlanc & Associates office or email to our surgery coordinator at <a href="mailto:surgery@kidsmilekc.com">surgery@kidsmilekc.com</a> along with a front and back copy of your child's <a href="mailto:medical">medical</a> insurance card.

#### PHYSICAL:

- A copy of your child's health history and physical exam dated within 12 months of the scheduled procedure must be turned in at least one week prior to the appointment. Failure to provide your child's physical could result in a cancellation. Physicals can be faxed by your pediatrician's office to (913)378-9611.
- \*Please contact our surgery coordinator with any questions or concerns regarding the physical (913)583-5325.
- Our surgery coordinator will forward the physical to the anesthesia group. A Pre-Op nurse from the anesthesia group will reach out to the provided number to discuss pre-op and eating and drinking instructions a few days prior to appointment. If they do not speak to you, your child's appointment will be removed from the schedule.

#### **▶** PRE-OP INSTRUCTIONS:

Appointment time between 7:00 am – 11:59 am

- Nothing to eat or drink after midnight.
- No gum, candy, ice chips.
- No brushing teeth or bathing morning of appointment. (toothpaste acts like food on the stomach under anesthesia)
- No school or daycare.
- Clean out the car seat the night before to assure nothing has fallen down into it that the child could put in their mouth.

#### Appointment time 12:00 pm and after:

- Light breakfast must be completely finished by 6:00 am. Light breakfast: cereal, toast or yogurt.
   Nothing heavy on stomach - so NO meat, potatoes, pancakes, or waffles.
- Water only (and nothing added to water) until
   9:00 am
- No brushing teeth or bathing the morning of appointment. (toothpaste acts like food on the stomach under anesthesia)
- No school or daycare.
- Clean out the car seat the night before to assure nothing has fallen down into it that the child could put in their mouth.

#### **PAYMENT**

- \*Please note that LeBlanc & Associates and the anesthesia group are separate entities. You will be billed separately for the dental treatment portion and the sedation portion. It is your responsibility to pay for services day of or set up financial arrangements.
- SEDATION PAYMENT: Once the anesthesia group has contacted your medical insurance for coverage details, they will contact you directly to discuss payment options. The anesthesia group requires the discussed payment for sedation 10 days prior to the appointment.
- ➤ **DENTAL TREATMENT PAYMENT:** LeBlanc & Associates will bill the dental treatment to the provided dental insurance. We will provide a treatment plan with a cost <u>estimate</u> at the consultation. Please expect to pay your estimated patient portion or set up a payment plan on date of service. If treatment changes on the date of service, a new estimate will be provided to you.

<	
PARENT SIGNATURE	DATE